



BAKKE GRADUATE SCHOOL OF BUSINESS

ADMISSIONS REFERENCE FORM

MBA

TO THE APPLICANT: Print or Type *your* name and address on the lines below. For each person sending a reference, please provide a stamped envelope addressed to Bakke Graduate University (address appears below).

Applicant's Name: _____

Address/City/State/Zip/Country: _____

Telephone/Email: _____

Though all letters of recommendation are carefully considered, we believe that letters written in confidence are of greater utility in the assessment of a student's qualifications, abilities and promise. Note that letters of recommendation are not considered part of a matriculated student's permanent record and, therefore, are not accessible nor subject to the Family Education Rights and Privacy Act of 1974.

I understand that letters of recommendation are not part of my permanent record and, therefore, are not accessible to me.

Applicant's Signature _____ Date _____

TO PERSON PROVIDING REFERENCE: The above-named applicant has applied for admission to the Bakke Graduate School of Business and is asking you to furnish a reference. Our aim is to train only those students of high character and integrity who are qualified intellectually and academically. It is essential that you be frank and accurate in your remarks and estimations. All comments will be kept strictly confidential. Thank you for your help.

How long have you known the applicant and in what capacity?

Several of BGU's key concerns involve how much we value cities, the community, and the "least, last and lost" in our world. Therefore, we would seek to know how the applicant is regarded by his/her friends, co-workers and how he/she interacts with the community.

Comment on the applicant's performance in or potential for effective leadership roles, including his/her level of self-confidence and specific strengths and weaknesses?

The program at BGU will require a significant commitment of time on the part of the participant. Do you believe this applicant will have sufficient time to devote to the program? Yes No

What degree of success do you predict for the applicant in his/her degree program?

High Average Poor

*Please rate these attributes according to the following scale:

- 4 = Consistently exceeds what is expected
- 3 = Consistently meets what is expected
- 2 = Consistently falls below what is expected
- 1 = Consistently fails to meet what is expected
- NA = Not observed

Leadership Attribute	Attributes	Rating*					Comments
		4	3	2	1	NA	
Emotional Stability	<ul style="list-style-type: none"> • Exhibits a sound mind and even temperament when under pressure and stress 						
Ability to Lead Others	<ul style="list-style-type: none"> • Leads and motivates others effectively 						
Harmony	<ul style="list-style-type: none"> • Seeks peace and harmony within immediate family and greater community 						
Initiative	<ul style="list-style-type: none"> • Self-starting, self-motivated individual 						
Trustworthiness	<ul style="list-style-type: none"> • Displays honesty and integrity in situations big and small 						
Financial Stability	<ul style="list-style-type: none"> • Understands the importance of sound financial habits 						
Professional Appearance	<ul style="list-style-type: none"> • Displays a professional personal appearance as appropriate 						
Responsive to Authority	<ul style="list-style-type: none"> • Interacts well with those in authority 						
Academic Potential	<ul style="list-style-type: none"> • Displays the skills and ability to succeed academically 						

Other Comments:

I strongly recommend I recommend I do not recommend I recommend with reservation

Name: _____ Phone/ Email: _____

Organization _____ Position: _____

Address: _____

Signature: _____ Date: _____

Return to:

Office of Admissions
Bakke Graduate University (HK)
 Unit 1502, No.8, Jordan Road, Jordan, Kowloon, Hong Kong